

Barrington Area Library
Gallery Information

 **Barrington Area Library**
505 N. Northwest Highway
Barrington, IL 60010-3398
847/383-1800 • TTY 382-1301
www.barringtonarealibrary.org

Yours for life

INTRODUCTION

The Barrington Area Library Arts Advisory Committee invites artists 18 years of age and over working or residing in the Chicagoland area to submit an application for consideration. The Committee's goal is to give local artists the opportunity to present new work in a public setting and encourages all artists in Barrington and its surrounding communities to apply.

In conjunction with the Barrington Area Library Gallery, the Committee is proud to offer three-dimensional artists working in medium or large-scale sustainable media the opportunity to exhibit work in the Library's Outdoor Sculpture Garden. Please view the "Sculpture Garden Application" for more information.

ABOUT THE GALLERY

The Barrington Area Library Gallery was created in 1979 and displays artwork to an audience of over 330,000 visitors annually. The Library is located at 505 N. Northwest Highway (Rt. 14) in Barrington, IL. The gallery space is located on the first floor of the Library within the periodicals and media sections.

Six to twelve exhibition opportunities are offered per year, each typically spanning three to seven consecutive weeks. The gallery space is open to the public, and artwork can be viewed during normal Library hours: Monday– Friday 9 a.m.– 9 p.m., Saturday 9 a.m.–5 p.m., & Sunday 1 p.m.– 5 p.m.

The Barrington Area Library is committed to making known to its patrons the artwork displayed in the gallery. The Library has a variety of methods to promote new exhibits and may use any of the following methods to announce new exhibits:

- *Check It Out* with photo and artist information – monthly mailings to approximately 21,000 residences
- Press release to *Daily Herald* and *Barrington Courier*
- Barrington Area Library website
- Poster displays at various locations in the Library
- Sandwich board in front of Library
- Slide on the electronic displays in the lobby and circulation areas of the Library
- Meet the Artist program with refreshments prior to the popular 2nd Friday concerts
- Announcement on Barrington Local Access Cable channel

APPLICATION REVIEW PROCESS

All applications will be reviewed by the Barrington Area Library Arts Advisory Committee (see below). At the Committee review session, all submissions will be studied and discussed in terms of artistic quality, innovation, and social and cultural significance. Individual applicants are considered based upon the strength of an application that demonstrates the artist's proven ability to execute a cohesive body of work.

Applicants will be notified of the Committee's decision by mail or email within three weeks following the review session. If you have submitted an SASE with sufficient postage, your materials will be returned to you by mail. If no SASE is included or if there is insufficient postage, application materials will be discarded. The Barrington Area Library Arts Advisory Committee will take every precaution in handling materials submitted but cannot take responsibility for loss or damage. Please do not send original artwork or slides; they will NOT be reviewed.

It is also advised that artists make a photocopy of their applications for their own records, as applications will not be returned if accepted.

BARRINGTON AREA LIBRARY ARTS ADVISORY COMMITTEE

Barrington Area Library Arts Advisory Committee Members are available to assist artists in the completion of their applications. Artists, especially those applying for the first time, are strongly encouraged to contact the Committee with any questions in advance of submitting an application. Contact information is listed below:

Eileen Gallagher

Art Liaison, Barrington Area Library
847.382-1300.325
arts@BALibrary.org
egallagher@BALibrary.org

Detlev Pansch

Executive Director
Barrington Area Library
Art Advisory Member

Kelly Stachura

Gallery Curator
847.340.4753.
Kelly.stachura@gmail.com

Barbara A. Pintozzi

Board of Library Trustees
Barrington Area Library
Art Advisory Member

Lisa Swarbrick

Gallery Curator
847.508.9502
Lisa.swarbrick@gmail.com

Sharon Doty

Public Information Manager
Barrington Area Library
Art Advisory Member

APPLICATION INFORMATION

Artwork submitted with this application must be of professional quality and created within the last three years. Artwork submitted for this application must not have been previously exhibited at the Barrington Area Library Gallery. Artwork cannot exceed 48” in height (including frame). The Committee seeks diversity of media and artistic approach, but due to limitations, we are only able to accept applications for two-dimensional media at this time. We also cannot accept time-based media or works that require special installation. If you have questions about whether your work can be hung in the gallery, please contact one of the Gallery Curators (contact information is listed on page 3).

Applications will be accepted on a rolling basis and will be reviewed quarterly. Individual applications are considered for inclusion in both solo and group exhibitions. Applicants must agree to participate in an exhibition or event scheduled within 12 months following the review if accepted, and exhibition dates will be determined by the Barrington Area Library Arts Advisory Committee.

Artwork that is accepted for exhibition at the Barrington Area Library Gallery will be selected from the artwork documented in the applications. The acceptance of an application does not indicate that the artist can exhibit artwork different than what has been submitted. If, after the acceptance of an application, any additions are to be made, those changes must be approved by the Barrington Area Library Arts Advisory Committee.

Artists who are awarded an exhibition in the gallery are chosen without regard to race, gender, disability, or sexual orientation of the artists.

APPLICATION REQUIREMENTS & GUIDELINES

The purpose of this application is to help the Barrington Area Library Arts Advisory Committee better understand your work. The Committee requests several supporting materials to accompany your application, and this list of guidelines has been created to help you understand the various requirements.

- All applicants need to complete the **Artist Information** (located on page 2 of the Gallery Application). This information will be necessary to aid the Committee in contacting the artists with questions, results of the Committee’s evaluation, or for other issues directly related to the Barrington Area Library Gallery.
- Artists are requested to submit between **10 and 20 Works for Consideration**. Works for consideration may be on your website portfolio (list the complete URL in the application), images submitted via email, or images on a CD. Digital files should meet these specifications:

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APPLICATION REQUIREMENTS & GUIDELINES (continued)

Image File Specifications:

- Files should be JPEG format; other file formats will not be accepted
 - Artists should submit only one image/artwork per file
 - All files should be at least 200 dpi at 4x6,” and images should be oriented to correctly represent the object
 - Files should use the following naming convention:
Last Name _ First Initial _ Image Number
(Example: The file name for image #1 by John Smith would be: Smith_J_01)
 - CDs must be labeled with the artist’s full name and telephone number
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- The Committee also encourages artists to submit an optional **Image Contact Sheet** or printout of the images contained on the Image CD. This will give the Committee a reference to your entire body of work simultaneously while viewing applications. The Image Contact Sheet should be limited to one 8.5 x 11” page of thumbnails labeled either with the file names or with corresponding image numbers to match your Image Documentation List. Please clearly label the page with “Image Contact Sheet” and your full name at the top.
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- Applicants are required to submit the **Image Documentation List** (found on pages 3 & 4 of the Gallery Application). This List will provide the Committee with all necessary information about the artwork so that it can make better-informed decisions about what work may be best suited for the gallery. If your application is accepted, the Committee will also use this information for insurance purposes and to create wall labels for your work.
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- An **Artist’s Statement*** is a valuable asset for the Committee’s understanding of your artwork. This is a brief description (no more than 1 page) of what your artwork is about. It may also address the reasons why you want to have an exhibition of your work at the Barrington Area Library Gallery and what motivates and inspires your work. Your Artist’s Statement should be typed on a separate 8.5 x 11” page and should be clearly labeled with “Artist’s Statement” and your full name at the top.
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- The Committee requests that artists also submit one of the following: **Artist Resume, Curriculum Vitae, or Short Biography***. Your Artist Resume or CV should contain such pertinent information as any training in the arts, your exhibition history, relevant awards in the arts, and/or any additional art-related experience (2 pages maximum).

The Committee realizes that many artists may not have submitted work for prior professional exhibition and encourages such Artists to instead include a Short Biography.

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APPLICATION REQUIREMENTS & GUIDELINES (continued)

A Biography for an artist, much like an Artist's Statement, should discuss what motivates your work, but it may also include information about other artwork that inspires you, life experiences or travel that may have influence on your work, or it may speak in generalities about your approach to art-making. Your Biography should be no more than one page long.

Artists who choose to include a Biography may, if deemed appropriate by the artist, submit what is called a **Bio-Statement*** in lieu of a separate biography. A Bio-Statement combines both the Artist's Biography and Artist's Statement into one cohesive document. It should be typed on a separate 8.5 x 11" page and should be clearly labeled with "Bio-Statement" and your full name at the top.

** If your application is accepted, your Artist's Statement, Biography, and/or Bio-Statement will be published in press releases and advertising materials, and therefore, the Committee cannot stress enough the importance of clear, concise, and thoughtfully written statements.*

- If you would like to have your application materials returned after the Committee has reviewed them, please include an **SASE** of sufficient size to hold all of your application materials and with sufficient postage. If your application is accepted, the Committee will need to hold all of your application materials through at least the end of your scheduled exhibition. (For more information on the Application Review Process, please see page 3).
- A **Floor Plan Diagram** of the Gallery in the Library (page 7) is included for your reference. Since the work for the exhibition will be selected from the application materials, it is advised that you consider how your proposed artwork would fill the exhibition space.

Applications not completed online must be submitted in an **Envelope** clearly labeled with

- "Gallery Application" and your full name.

Applications can be mailed to:

Gallery Application
ATTN: Eileen Gallagher
Barrington Area Library
505 N. Northwest Highway
Barrington, IL 60010-3399

Applications may also be hand-delivered to the Barrington Area Library Hospitality Desk.

If you have additional questions about submitting an application or regarding any of the requirements, please contact one of the Barrington Area Library Arts Advisory Committee Members (contact information is listed on page 3).

FLOOR PLAN DIAGRAM

Barrington Area Library Gallery Space

This is the layout of the Barrington Area Library Gallery Space. The maximum height for accepted artwork is 48" (including frame). The Committee suggests that artists visit the library to see the actual layout and to get a better sense of the exhibition space available.

The Barrington Area Library is located at:
505 N. Northwest Highway (Rt. 14 and Berry Rd)
Barrington, IL 60010-3399

